

TRANSFER CERTIFICATE

Affiliation No School Code
Book No SI.No Admission No
1. Name of Pupil
2. Mother's Name
3. Fathers/Guardian's Name
 Date of birth (in Christian Era) according to admission & Withdrawal Register (in figures) (in words)
5. Nationality
6. Whether the candidate belongs to Schedule Caste of Schedule Tribe or OBC
7. Date of first admission in the School with class
8. Class in which the pupil last studied(in figures) (in words)
9. School/Board Annual examination last taken with result
10.Whether failed, if so once/twice in the same class
11.Subjects Studied: 15
12.Whether qualified for promotion to the higher class (in words)
13.Month upto which the pupil has paid school dues
14.Any fee concession availed of.If so, the nature of such concession
15.Total No.of working days in the academic session
16.Total No.of working days pupil present in the school
17.Whether NCC Cadet/Boy Scout/Girl Guide (details may be given)

18.Games played or extra-curricular activities in which the pupil usually took part (mention achievement level therein)
19.General conduct
20.Date of application for certificate
21.Date of issue of certificate
22.Reasons for leaving the school
23.Any other remarks

Signature of	Checked by	Signature of Principal with date
Class Teacher	(with full name and designation)	School SEAL